

AAAANTROPOWEBZIN

-instructions to authors-

ISSN 1801-8807

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Please hand in the manuscripts in electronic form in .doc or .rtf formats to the redaction mail redakce@antropoweb.cz, and the editor of AntropoWebzin r.svetlik@antropoweb.cz. Dates of submission and publication are scheduled by the editorial board and the editor.

What manuscript to write?

AntropoWebzin – one of the activities of AntropoWeb, is an electronic journal published within Faculty of Philosophy and Arts, University of West Bohemia, Pilsen and as such accepts manuscripts concerned (mostly) with social sciences, oriented to disciplines of social and cultural anthropology, ethnology, history and sociology, politology and archaeology. Manuscripts are accepted in Czech, Slovak and English, provided studies are original, meaning that the text hasn't already been published in another journal.

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How to write the manuscript?

In your manuscript, please use the font Times New Roman with the size of font 12, simple spacing. In your manuscript, please use the font Times New Roman with the size of letters 12, single spacing. Do not use predefined function “headlines”, if needed select the font size of the headline or its boldness manually. Do not number headlines. Do not use functions like automatic word splitting etc. Please, try to abide the maximal numbers of normalized pages (normalized page contains 1800 symbols including spaces) for each type of work:

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Refer to literature directly in text using these examples as a template:

- in case of a book/collection/article in a journal: (Marvasti 2003)
- in case of a book/collection/article in a journal with a particular page: (Marvasti 2003: 2)
- in case of two authors/two editions of a book/collection/article/ in a journal: (Stenner and Eccleston 1994)
- in case of three or more authors/editions of a book/collection/article in a journal: (Antaki et al. 2003), stating the name of the author whose name is first in the alphabetical order
- in case of referring to more than one book/collection/article in a journal by the same author in the same year: (Mareš 2004b)
- in case of a book which has more parts and volumes: (Marx 1955 3/1: 35)
- in case of citing according to a citation in other text (Heidegger 1937: 32 in Stenner a Eccleston 1994: 86)
- in case of a text “without any author”: (Sčítání bezdomovců...2006), we don't recommend to use more than two words as the name of the text

In the list of used literature state all cited literature in the following way:

ANTAKI, CH. et al. 2003. Discourse Analysis Means Doing Analysis: A Critique Of Six Analytic Shortcomings. *Submission to Discourse Analysis Online*. Available online: <<http://extra.shu.ac.uk/daol/articles/v1/n1/a1/antaki2002002-paper.html>>, retrieved: 13. 3. 2008.

MAREŠ, P. 2004a. „Sociální exkluze a inkluze,“ in *Sociální exkluze a sociální inkluze menšin a marginalizovaných skupin*. Ed. T. Sirovátka. Brno: Georgetown. s. 24–50.

MAREŠ, P. 2004b. Od práce emancipující k práci mizející. *Sociologický časopis*. 40(1-2): 37–48.

MARVASTI, A. B. 2003. *Being Homeless. Textual and Narrative Constructions*. Lexington Books: Lanham.

MARX, K. 1955. *Kapitál. Kritika politické ekonomie (Kniha třetí, část první)*. Praha: Státní nakladatelství politické literatury.

Sčítání bezdomovců v Brně březen 2006. Magistrát města Brna, Odbor sociální péče.

STENNER, P. a CH. ECCLESTON 1994. On the Textual of Being. Towards an Invigorated Social Constructionism. *Theory and Psychology*. 4(1): 85–103.

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What does the manuscript have to contain?

In case of case studies and reviews it is also required that you submit English abstract about 180 words long containing 5-8 key words (depending on the depth and length of manuscript). Every manuscript should contain the name of the author, e-mail address and affiliated institutions. It also should contain funding reference (research grant, foundation etc.) relating to submitted manuscript. Pictures/photos/charts/diagrams send separately in minimal resolution 300 DPI. Tables are accepted in .xls format. All of these objects must contain legend and source reference.

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Received manuscript is passed to two reviewers who make a review for the redaction. The manuscript might be accepted, refused or refused with recommendation to rewrite. In that case the author has one month to rewrite his text. Preparation of the review also lasts at most one month depending on the nature of the text. For publishing of manuscript is required at least two accepting reviews and rewriting according to recommendations. Text review doesn't proceed in case of polemics, discussions, critiques, essays, reports and review. Manuscripts that are not in accordance with aforementioned formal directions will be refused without being reviewed. Manuscripts that don't satisfy general content standards of AntropoWebzin will also be refused without being reviewed. In this case the redaction reserves the right of individual approach.

The redaction thanks for cooperation and adherence to the aforementioned rules.